

**I. CALL TO ORDER** at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr, and Neal Janvrin; Town Administrator Heidi Carlson; and UNH Research Faculty Member Alison Watts. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

This meeting is live broadcast on FCTV channel 22 and will be rebroadcast during the week. The schedule will be on just the bulletin board slides for a while as the FCTV volunteers re-work a broadcast schedule. With many more meetings now being live broadcast and then rebroadcast, they have asked for the bulletin board to be the advertising location and the website has been updated to reflect that.

## **III. LIAISON REPORTS**

05/11/2015 Regional Board of Selectmen / School Board / SAU meeting in Newton: Cordes provided a written summary of the meeting and briefly the Board reviewed and further discussed it. All three Selectmen had been able to attend but there were some concerns expressed this evening about getting involved in school issues. Selectmen discussed sharing regional ideas and topics of concern but have some reservations about delving too deeply into school administrative issues. The next meeting is scheduled for June 22, 2015 in Newton.

05/12/2015 Energy Committee: Cordes discussed the meeting in general, which was live broadcast for the first time. There was a presenter regarding solar power, and Selectman Janvrin had also been able to attend. Holmes Sr said he did watch the broadcast. Cordes indicated the Energy Committee is a volunteer group that schedules 10 meetings a year, skipping July and December, and are always looking for community members to join the group.

05/06/2015 Planning Board: Holmes Sr provided an update on the meeting (since he was not at the Selectmen's meeting last week to provide it). He indicated that they had spent a lot of time working on updates to the Town's sign ordinance. He mentioned other site walks coming up for gravel pit renewals and the completion of the Jacob's Way Subdivision for plat recording.

## **IV. APPROVAL OF MINUTES**

07 May 2015: Motion was made by Janvrin to accept them. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

11 May 2015: Motion was made by Holmes Sr to approve them. Janvrin seconded and the vote was approved 3-0.

12 May 2015: Motion was made by Janvrin to approve them. Cordes seconded and the vote was approved 2-0-1 with Holmes Sr abstaining.

## **V. SCHEDULED AGENDA ITEMS**

At 6:30 Alison Watts UNH Research Faculty Member met with the Board to give an overview of the WISE II Program participation and letter of support.

She said that two years ago the Towns of Exeter, Stratham and Newfields worked together with UNH and the Planning Commission to develop a plan where those communities could reduce their nitrogen inputs. Part of the process included looking at whether working together, and the costs and benefits of them working together, and how that compared to towns working separately. The goals also included looking

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at where the nutrients are coming from and how to collectively reduce them. There were pros and cons to working together versus separately. These three communities in particular, are at the base of the watershed, and no matter what they do, they cannot affect what comes from upstream. These three towns have regulations in place, and some have a Stormwater Plan in place as well.

Watts explained that in looking at other upstream influences, they also tried to figure how to work with the communities who are not yet regulated by the EPA toward voluntary compliance and source reduction. Watts said that as residents along it, we should all care about the Exeter River, and endeavor to work with neighboring communities with different interests. She said a goal of phase II of the project will be to determine how the communities get interested in improving water quality and what tools we need to make that happen, including public education.

The WISE II project will be applying for grant funding to help make these initiatives happen. Along with asking the Town for their participation to talk to them, they will see what motivates individual communities and see what tools are needed. Selectmen suggested involving the Town's representatives from the Exeter Swamscott River Local Advisory Committee (ESRLAC), the Conservation Commission and Planning Board involved.

Watts went on to explain that Great Bay has relatively high levels of nitrogen which encourages growth of algae which uses up the oxygen, whereby affecting the eco system. The Great Bay watershed is considered to be impaired by the elevated levels. The EPA is required to regulate sources of nitrogen entering the Bay, and includes regulation of the towns with wastewater plants.

Fremont currently has no regulated stormwater discharges or wastewater treatment plant. The RPC Circuit Rider is due back from maternity leave in June and also plans to discuss this with the Fremont Planning Board.

Watts encouraged us to look downstream and think about our impact. In salt water, nitrogen is usually the problem, and in freshwater the source is phosphorus.

Solutions may be as simple as public education and helping people to understand how to lessen their impacts, to as complex as high level engineering review of each particular discharge. Watts said that one simple thing is a lawn care outreach campaign that teaches people about the runoff of lawn fertilizer and how hazardous that is. She said we will need to think about the things we can do that are the least expensive and that the community is willing to do. Adoption of a Stormwater Ordinance, or a stormwater amendment to the Site Plan and Subdivision Regulations could be part of the solution.

Stormwater also picks up nitrogen from the air; as well as leaf litter and bits of plants. Good septic system maintenance is another easily attainable proactive approach, including regular inspections.

Watts said they will not hear back on the grant until July or August.

Motion was made by Holmes Sr to support the WISE II Project, Phase II and sign a letter of support for the grant submission. Janvrin seconded and the vote was approved 3-0. The Board asked for a copy of the letter to go to the Planning Board, Conservation Commission and the Town's ESRLAC Representatives John Roderick and Ellen Douglas.

6:45 pm Public Input - none

7:00 pm Department Heads – Deputy Chief Joe Nichols met with the Board at 7:10 pm to discuss the fire truck contract. He said the Department was comfortable with the document knowing that the Committee

would meet again and review all specifications to come up with a final document, and that the price was firm and not expected to change in that process unless they could engineer something more economically. Selectmen asked some questions about a bond format and about a liquidated damages clause that Nichols will follow up on.

## **VI. OLD BUSINESS**

1. John Karpinski is looking for the follow-up information on HVAC system decision making. Selectmen discussed the options for the RFP to include:

- a. basement and first floor be done now with duct work and insulation as needed;
- b. first floor duct work to be installed overhead;
- c. air conditioning as an option for the entire building; done as options for each floor
- d. second (top) floor system as an additional option

Selectmen would like to have all of the duct work insulated during the project. They also want the RFP to include language about consideration for energy efficiency grants and other incentives that may become available to the Town.

2. Updates to the FCTV Policy Manual need to be completed and a copy emailed out to the Board to read prior to final approval.

3. The Board had earlier asked for a Martin Road Bridge Engineering update. An email was received last week from Engineer Dan Tatem indicating that Stantec is working on the preliminary design of the box culver, as presented to the Selectmen last fall. They are also wrapping up the engineering study. It had been put aside for the winter because the State requested that they complete an "individual Assessment Form" of the bridge because of its age (1930). That needed to wait until the snow was gone. A subconsultant is writing up that report now and they anticipate sending the report to NH DOT shortly. The State has not yet sent a letter outlining when Fremont will be in the NH State Bridge Aid Funding priority. It is hoped that the State may know more after the July 1, 2015 budget is finalized.

4. Selectmen are all available to help on Bulky Day. A few additional volunteers are still needed.

5. Selectmen reviewed the Memorial Day preparations thus far. We are still trying to get a good number of Veterans who need rides, and enough vehicles to carry them. Calls are out to a few resident Veterans for a Guest Speaker, and some additional Veterans to participate with dedications. Selectmen discussed order for the program. Janvrin will do the Introduction, Cordes the Introductions throughout; and Holmes will drive a car and have his car available for Veterans. Carlson will do the closing remarks if needed.

6. Copies of a sample Illegal Dumping Ordinance were distributed for Board review and later discussion.

## **VII. NEW BUSINESS**

1. The accounts payable manifest \$819,076.53 dated 15 May 2015 was reviewed with some invoices discussed. Janvrin moved to approve the manifest of \$819,076.53. Holmes Sr seconded and the vote was unanimously approved 3-0.

2. The Miss Fremont pageant is on, and scheduled to take place on Sunday August 1, 2015. Coordinator Mary Wheaton-Pinder has submitted a request to use the Meetinghouse for the pageant. Selectmen asked Carlson to check with the Town Historian about use of the building and pending that, Holmes Sr moved to approve the use of the Meetinghouse for rehearsal on July 28 and the Miss Fremont Pageant on August

1 and use the tables and chairs from the Safety Complex. Janvrin seconded and the vote was unanimously approved 3-0.

3. Selectmen reviewed the folder of incoming correspondence. There was brief discussion of items in the mail folder to entail code issues pending; and a copy of correspondence from RPC indicating we can have additional representatives to the Rockingham Planning Commission. The Board would like to reappoint Don Marshall if that works well for the Fremont Planning Board. They would also like to have a newsletter article prepared with the Commissioner's "job description" included to recruit another volunteer commissioner. The Board asked Carlson to go through Planning Board Chair Roger Barham with the plan.

4. The family of Elaine Heselton has made a plaque that will be set with the bush dedicated in her memory that is located at the Fremont Meetinghouse.

5. Fremont Cub Scouts are planning to pick up trash at Village Cemetery on Thursday May 21, 2015 in preparation for Memorial Day weekend.

6. Selectmen reviewed the Trustee of Trust Funds Investment Policy Statement as updated and readopted by the Trustees as of 08 May 2015. After some discussion, the Board concurred with the policy and Cordes moved to concur with the Trustees IPS as adopted 08 May 2015. Holmes Sr seconded and the vote was unanimously approved 3-0.

There was discussion about the gate at Governor's Forest, between Witham's Countryside Estates. In response to a question posed by Holmes Sr at a recent Planning Board meeting, Bob Meade had done some research to find that the Police and Fire Chiefs at the time had supported the emergency access remaining there for use in emergency situations. Janvrin added that when he was Chief, he supported having that access open at all times; it is an emergency access that needs to stay open and was pledged to be so throughout the planning process. Copies of the documents will remain on file and the access will not be allowed to be closed off permanently.

Deputy Chief Nichols came back to the meeting at 8:10 pm. He reported that KME usually adds an upcharge for the late penalty clause in the contract. He said they will reference the binder in Exhibit A and include the actual revision date for when the truck specifications are complete. The final engineering review is about 4 weeks after the contract signing.

As far as engineering design and review, if we don't want to pay anything until the end, that is fine. Brian Delahunty will work on the language to include a penalty clause.

He will also forward a copy of the standard bond language for Board review. Deputy Nichols was thanked for his time and left the meeting at approximately 8:25 pm.

7. Carlson circulated a draft amendment to wireless communication policy in light of new law for hands-free on July 1, 2015. Janvrin will research the statute to see what it says and bring information back for Board future consideration.

8. Selectmen reviewed a PSNH / Fairpoint Pole License #65-0543 for Beede Hill Road. Jeanne Nygren had reviewed it and determined it to be in compliance with Town police license language. The Board signed the license and it was returned to the Town Clerk.

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9. Meredith Bolduc has prepared Cemetery deeds for lots A18 and A19 to Jean Flood in the Leavitt Cemetery. Holmes Sr moved to execute the deed for lots A18 and A19 at Leavitt Cemetery to Jean Flood. Janvrin seconded and the vote was approved 3-0.

10. Carlson reviewed tractor quotes with the Board and updated them on tractor repairs scheduled. Several of the Town's most used tractors are currently out for repair work. Several price quotes for tractors, which had initially been gathered in the Fall 2014 budget process and updated to current pricing, were reviewed. Holmes moved to approve purchase of a mower not to exceed the Snapper pro S125 XT commercial turf series lawnmower price of \$5,500 as honored by Brentwood Power Equipment from last fall. Janvrin seconded and the vote was unanimously approved 3-0.

11. John Millett has received a release to return to work and has begun helping out with town maintenance again.

### VIII. NON-PUBLIC SESSION NH RSA 91-A

At 8:45 pm motion was made by Janvrin to enter non-public session to discuss a personnel matter pursuant to NH RSA 91-A:3 II (c). Holmes Sr seconded and the roll call vote was unanimously approved 3-0; Cordes – aye; Holmes Sr – aye; Janvrin – aye.

At 9:05 pm motion was made by Janvrin to return to public session. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; Cordes – aye; Holmes Sr – aye; Janvrin – aye.

No decisions were made.

The next regular Board meeting will be a work session, to be held on Thursday May 21, 2015 at 6:30 pm.

**IX. ADJOURNMENT** – At 9:15 pm with no further business to come before the Board, motion was made by Holmes Sr to adjourn the meeting. Janvrin seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator